

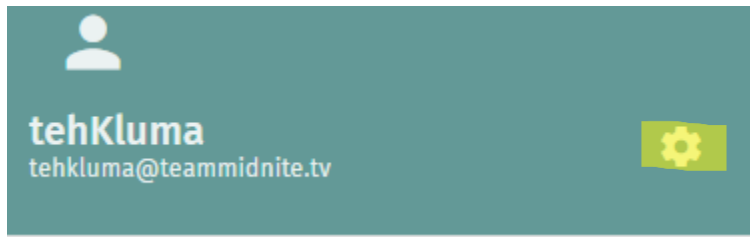
SOGo Webmail Signature to your Emails
TeamMidnite.tv



Effective Dates: 10/26/24 to 12/26/25

What: Adding a Signature to your Webmail

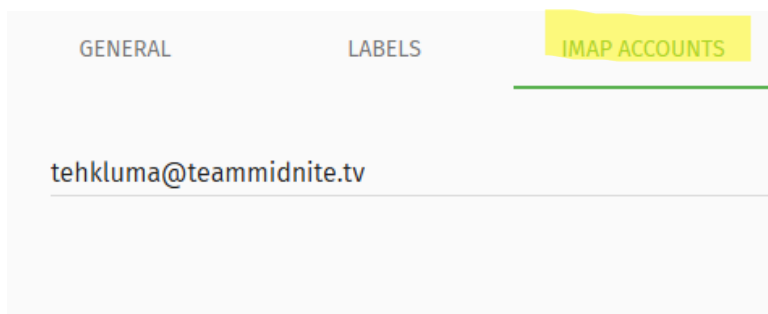
Step 1: Click the **gear icon (⚙️)** near your email address in the top left section.



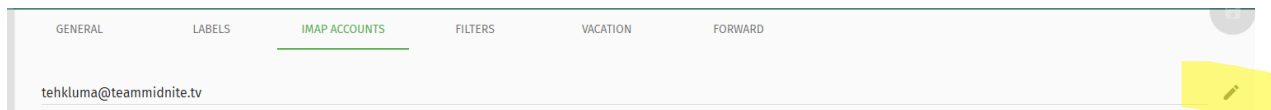
Step 2: Select Mail in the left navigation menu.



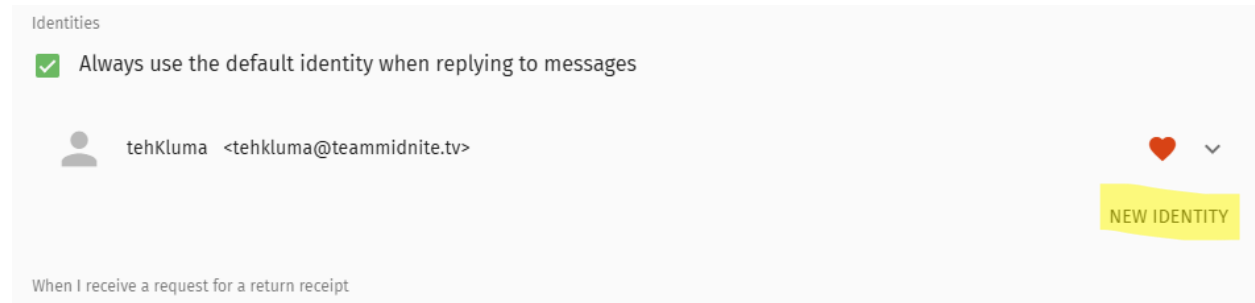
Step 3: Click “**IMAP ACCOUNTS**” from the options at the top of the screen.



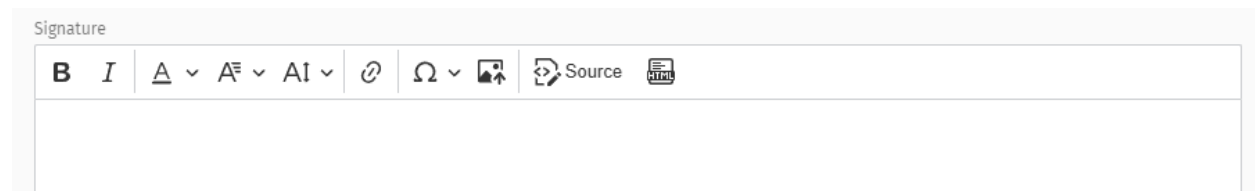
Step 4: Click the **pencil icon (✎)** to the far right of your email address.



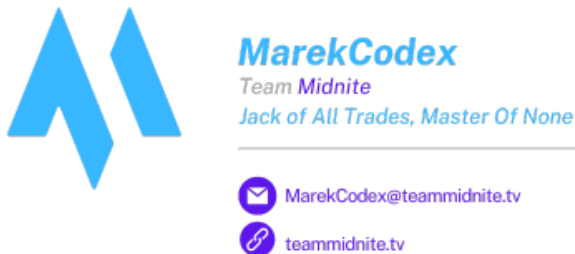
Step 5: Click on the identity you want to edit, or click **New Identity** to create a new identity.



Step 6: Enter the desired changes.



Can Insert a custom Image if you like use your PFP or our Team Logo, if you like you can ask for a custom image for your stream to be official



Step 7: When finished click “**OK**” at the bottom of the form.

Step 8: Click the **green floppy disk icon** () near the top left of the page to save your changes.

Step 9: To return to you inbox click the **green envelope icon** in the upper right corner of your screen.

If you encounter a problem with adding your email signature to your webmail, please contact support desk on the discord.